

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

<b>BOARD ACTION</b>
APPOINTMENT OF INTERIM VICE CHANCELLOR FOR HUMAN RESOURCES

**BACKGROUND**

Mark Carlson, Vice Chancellor for Human Resources, announced his retirement in December 2016. His last day at Minnesota State Colleges and Universities will be December 31, 2017. The chancellor recommends that the board appoint an interim vice chancellor effective January 1, 2018, and that a search for the vice chancellor commence at a later date. At this time Chancellor Malhotra recommends Sue Appelquist as interim vice chancellor for human resources.

**RECOMMENDED COMMITTEE MOTION**

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## PROFESSIONAL EXPERIENCE

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Minnesota State Colleges and Universities  
System Office, St. Paul, MN

ASSOCIATE VICE CHANCELLOR FOR HUMAN RESOURCES Mar 2013–present

Supervise and provide overall leadership to the system office Human Resources division, delivering a wide range of comprehensive human resources support services to the Minnesota State Colleges and Universities system. Assist the Vice Chancellor for Human Resources in designing and executing human resources strategy and direct support of the system strategic framework. Key areas of responsibility include:

Academic HR—provide leadership in the administration of faculty contract provisions, including salary setting and credentialing for college faculty, hiring practices, sabbatical, and salary equity reviews.

Retirement and Compensation—provide leadership on the compensation provisions of the Minnesota

## Susan J. Appelquist, D.

- x Providing leadership and supervision to the division management team
- x Providing HR leadership to the Campus Service Cooperative (shared services initiative)
- x Providing the HR community regular updates and soliciting critical input on HR initiatives
- x Stabilizing, assessing, and staffing the system office human resources department
- x Assisting the Chief of Staff on executive search firm contracts, procedures, and evaluation
- x Providing advice and recommendations to the executive leadership, chief human resources officers, and other constituents

North Hennepin Community College, Brooklyn Park, MN

CHIEF HUMAN RESOURCES OFFICER

Feb 2000–Mar 2013

INTERIM CHIEF HUMAN RESOURCES OFFICER

Aug 1996–Jan 2000

Provide vision, leadership, and strategic direction for the human resources activities of the college, overseeing the recruitment, training, development, and engagement of talent for all divisions of the college. Report directly to the college president and on the President's Executive Team. Provide critical input to the president on key college issues and opportunities. Administer personnel and labor relations policy for approximately 480 classified and unclassified administrators, managers, faculty, professional, and technical staff.

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Susan J. Appelquist, D.

North Hennepin Community College, Brooklyn Park, MN