

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Finance and Facilities Committee

**Date:** October 20, 2015

**Title:** Approval of contracts Exceeding \$1M for:

- a. Lake Superior College Customized Training
- b. Grant for Thief River Falls Housing Development
- c. Microsoft Premier
- d. Hobson’s Contract Extension
- e. Inver Hills Community College Construction Project
- f. Bemidji State University Bookstore Contract
- g. St Cloud State University Plumbing Replacement, Mitchell Hall
- h. Foundation Management Software –Blackbaud, Inc. Contract

**Purpose (check one):**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input checked="" type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance                                   | <input type="checkbox"/> Information                                   |   |

**Brief Description:**

Board Policy 5.14, Procurement and Contracts, requires that contracts, including amendments, with values greater than \$1,000,000, must be approved in advance by the Board of Trustees.

**Lake Superior College Customized Training**, the contract is for payment of vendor services for a maximum amount of \$4,000,000, **Grant for Thief River Falls Housing Development**, The developer, Orb Management, Inc

**Scheduled Presenter(s):**

Laura M. King Vice Chancellor - CFO

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

**BOARD ACTION**

**Approval of contracts Exceeding \$1M for:**

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**1 BACKGROUND**

Board

1 During the 2014 legislative session, the Minnesota Housing Finance Agency (MHFA) received  
2 grant funds to be used for very specific community-targeted student housing that align with  
3 our interests in Thief River Falls and Ely. As a result, MnSCU and MHFA entered into an  
4 interagency agreement to allow MnSCU to manage and award the grant funds. The Board  
5 approved the first of the two student housing grants to supply part of the funding for the

1 Northwest Technical College and the Distance MN services associated with Northland  
2 Community and Technical College and Alexandria Technical Colleges. Approval of this  
3 request would enable the university to award a final contract and complete negotiations.  
4

5 **g. St. Cloud State University Plumbing Replacement, Mitchell Hall:** The Board is asked to  
6 approve a contract not to exceed \$1,350,000 to enable the university to engage a contractor to  
7 replace the plumbing in the Mitchell residence hall. Mitchell Hall currently has approximately  
8 \$7.8 million in backlog, and plumbing makes up a substantial portion. The university will use  
9 revenue fund operational funds to pay for the work, which had been set aside for this purpose.  
10 The work is expected to occur after the spring term ends.  
11

12 **h. Foundation Management Software –Blackbaud, Inc. Contract:** The Board is asked to  
13 approve a five year master contract not to exceed \$3,500,000 with Blackbaud, Inc. for  
14 foundation management software for use by some or all colleges and universities. Minnesota  
15 State Colleges and Universities have collaborated to create software requirements to assist in  
16 donor, alumni and institutional development activities with the goal of awarding one or more  
17 master contracts for institution use. A Request for Proposal (RFP) was conducted and

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- d. The Board of Trustees authorizes the chancellor or his designee to execute an extension of the software licensing and professional/technical services master contract with Hobsons for an additional 18 months until June 30, 2017 up to a total amount not to exceed \$7,000,000. The board directs the chancellor or his designee to execute all necessary documents.
- e. The Board of Trustees authorizes the chancellor or his designee to execute a